Work Order

									INVOICE NUMBER			
COMPANY NAME								Data Burn				
PERSON ORDERING PHONE									Date Due: AM PM			
									Proof Date:			
ADDRESS									_			
									☐ Will Call ☐ Delivery ☐ Ship			
CITY, STATE, ZIP									Call Dates://			
PURCHASE ORDER NO. JOB DESCRIPTION									# Custom Stock			
									(Include 5% over each function) # Set ups			
QUANTITY		SIZE	# SHEETS	ONE SIDE	TWO SIDES	INK COL	_OR	PMS#			Ctort	Finish
									Press	Set-up Time	Start	Finish
STOCK SELECTIO	OCK SELECTION WHIT		COLOR NAME	WEIGHT		STOCK TYPE			Art & Plate Prep Time			
							Press	Run Time				
Graphics: ☐ Typeset ☐ Pasteup ☐ Artwork ☐ Metal Plates ☐ Other								Comm	ents:			
Bindery: Cut Fold Collate Drill Staple												
☐ Die Cut	□ Num	ber - Start	#		Per	f 🗆	Score					
SPECIAL INSTRUCTIONS No Up												
						Run Length						
PURCHASE ORDER NO. JOB DESCRIPTION								# Custom Stock (Include 5% over each function)				
PURCHASE ORDE		OOD DECC!										
				T	TWO OIDEO) NIK 001	00	DMO #		5% over each function)		
QUANTITY		SIZE	# SHEETS	ONE SIDE	TWO SIDES	INK COL	OR	PMS#	# Set u	ups	Start	Finish
QUANTITY		SIZE	# SHEETS		TWO SIDES			PMS#	# Set u	5% over each function) ups Set-up Time	Start	Finish
		SIZE		ONE SIDE WEIGHT	TWO SIDES	INK COL		PMS#	# Set u	ups	Start	Finish
QUANTITY STOCK SELECTIO	N WHIT	SIZE	# SHEETS	WEIGHT		STOCK TY	PE		# Set u Press	5% over each function) ups Set-up Time	Start	Finish
QUANTITY STOCK SELECTIO Graphics:	N WHIT	SIZE E (# SHEETS COLOR NAME Pasteup	WEIGHT Artwork	Metal Plates	STOCK TY	'PE		# Set u Press	% over each function) ups Set-up Time Plate Prep Time Run Time	Start	Finish
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